

MINUTES OF FEEDBACK COLLECTION CO-ORDINATION COMMITTEE

Venue :Office of IQAC

Date : 25.06.2018

Time : 2.30 pm

Members present:-

1. Dr V A Valsalan, Professor and Head, Dept of Malayalam : sd/
2. Dr Sunitha Gopalakrishnan, Professor, Dept of Hindi :sd/
3. Dr Saju T.S, IQAC Co-ordinator :sd/
4. Dr M V Natesan, Professor, Dept of Sanskrit- Sahithya :sd/
5. Dr K A Ravindran, Professor, Dept of Sanskrit-Sahithya :Sd/
6. Dr Manju Gopal, Asso Prof & Head, Dept of Music : sd/
7. Sri Sreegopan.B S, Lecturer, Dept of Painting :sd/

The meeting began at 2.30 pm

The Director, IQAC welcomed all the members of the committee for the meeting. He then reported that the IQAC intended to distribute the reworked feedback forms in bilingual format. But the format is not yet ready to be issued. Considering the time limit and urgency it has been decided to distribute the format issued last year for the time being. He also reported that the students should be made aware of the need of feedback on Teachers and Courses which actually showcases the quality of teaching learning process. The students should be oriented that they should fill the forms independently and fearlessly. After detailed discussion the committee suggested the following:

Recommendations of the committee:

1. To collect feedback from 3rd sem PG students, 3rd & 5th sem UG students, 2nd sem M.Phil and 3rd, 5th & 7th sem BFA students.
2. To fix the tentative dates for collecting the feedback as follows: 03.07.2018 for PG & M.Phil and 04.07.2018 for UG students.
3. To provide orientation to the Co-opted Members for the feedback collection on 27th June at 11.30 am in the syndicate hall.
4. To substitute the Heads of the Departments/ teachers transferred out of station/holding additional charge , from the charge of co-ordinator, opted member of the feedback collection committee, and re-constitute the committee as follows:

| Sl no | Co-ordinators | Opted Members | Department Allotted |
|-------|--|---|---------------------------|
| 1 | Dr M.V Natesan, Professor, Dept of Sanskrit Vyakarana | SmtRejitha Ambili.K C, Asst Prof, Dept of Sanskrit -General | Philosophy |
| | | Dr Sheeba S, Professor, Dept of Sanskrit Vedanta | History |
| | | Dr Sreevidya. G, Asst Prof, Dept of Sanskrit- General | Malayalam |
| | | Dr N Ajayakumar, Professor, Dept of Malayalam | Hindi |
| 2 | Dr Sajitha K R, Professor, Dept of malayalam | Smt Lisha C R, Asst Prof, Dept of Sanskrit General | English |
| | | Dr V Vasanthakumari, Professor, Dept of Sanskrit- vedanta | Comparitive Literature |
| 3 | Dr Sunitha Gopalakrishnan, Professor, Dept of Hindi | Dr Sharmila R , Asst Professor, Dept of Philosophy | Painting |
| | | Sri Jayan A K,Lecturer, Dept of Painting | Music |
| | | Dr V K Bhavani, Asst Prof, Dept of Sanskrit Nyaya | Dance |
| | | Sri Manojkumar. C.M, Asso prof, Dept of English | Theatre |
| 4 | Sri Sreegopan. B S, Lecturer, Dept of painting | Dr Sangamesan K M, Asso Prof, Dept of Sanskrit Sahithya | Physical Education |
| | | Sri Babu K, Asst Prof, Dept of Painting | Psychology |
| | | Smt Saritha. T P, Asst Prof, Dept of Skt Nyaya | Geography |
| | | Smt Usha P K, Asst Prof, Dept of Theatre | Sociology |

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| | | Dr Jyothilal T G, Asst Prof, Dept of painting | Ayurveda |
| 5 | Dr Rajee P V, Professor, Dept of Sanskrit Sahithya | Dr Remadevi Amma K, Professor, Dept of Sanskrit Vedanta | Sanskrit Sahithya |
| | | Dr. Ajithkumar K V, Professor, Dept of Sanskrit Sahithya | Sanskrit Vedanta |
| 6 | Dr K A Ravindran, Professor, Dept of Sanskrit Sahithya | Smt Renuka K C, Asst Prof, Dept of Sanskrit-Nyaya | Sanskrit Vyakarana |
| | | Dr. K V Dileepkumar, Professor, Dept of Malayalam | Sanskrit Nyaya |
| | | Dr. Rupa V, Asst prof, Dept of Sanskrit Vyakarana | Sanskrit General |
| 7 | Dr Geethakunjamma.C, Professor, Dept of Hindi | Dr Kumary K G, Professor, Dept of Sanskrit Nyaya | Social Work |
| 8 | Dr M.V Natesan, Prof, Dept of Sanskrit Vyakarana | | General Public |

Sd/-
Dr. Saju T.S.
Director, IQAC