



# **SREE SANKARACHARYA UNIVERSITY OF SANKRIT KALADY**

## **GENERAL POLICY ON FACULTY/STUDENT EXCHANGE PROGRAM**



## **General Policy on Faculty/Student Exchange Program**

### **Aim**

In order to encourage the Departments of this University to promote new programs to meet appropriate academic, cultural and Research excellence by exchange of Faculty/Students within India and Overseas by mutual agreements entered upon with selected Universities/Colleges.

### **Areas of Exchange Program**

1. Classical Theatre/Dance/Music/Painting
2. Sanskrit Language and Knowledge System
3. Cultural Exchange Programs
4. Research – Social Sciences
5. Research – Indian Languages with Indian Universities.
6. Research – English
7. Faculty Exchange by Live Lectures/Discussions

To begin the programs, we may need a detailed proposal from the departments concerned which are capable of conducting exchange programs. Such proposals should be put up for broad discussion in the Board of Studies of the concerned Departments to arrive at the curriculum. During such discussion, following points may be borne in mind.

- (i). Whether such programs should be short term or long term and accordingly the period of such terms may be fixed.
- (ii). No of students that can be taken for inward program and also no of students that can be exchanged for outward programs with the Universities/Colleges. It is also essential to keep a balance between the number of students coming and going on exchange.
- (iii) Can there be a curricular support for the exchange viz. with respect to the syllabi of the host institution leading to PG/M.Phil/Research Programs. Their grading policies and style of instruction may also be taken into account with respect to our grading policies and style of instruction.

### **Students Services**

To provide orientation, academic advising, boarding and lodging etc and the approximate cost of such services may be made known to the students. An academic calendar may also be provided to the students.

Facilities such as Students Scholarships, availability of infra structure and also mutual benefits to students may be highlighted.

### **General Terms for the Exchange Programs and requirements.**

1. Partnership may be established with reputed Universities/Colleges for the purpose of exchange programs.
2. A detailed Memorandum of Understanding(MoU) may be prepared in consultation with the host institution and entered upon for the exchange program
3. Health and safety conditions in the host institutions/our University may be made known to the students concerned.
4. A Special Officer may be deputed at the University level to co-ordinate with students/Universities.
5. The language of instructions may also be fixed according to the courses offered.
6. The selected proposals submitted by the Board of Studies may be put to the Registrar/VC/Syndicate for final approval.
7. On final approval by the competent authority, an MoU may be signed with the host institutions by an officer duly deputed by the competent authority. Such MoU may be made valid for a period of at least 3 years.
8. The initiating department will have the sole responsibility for the smooth and successful conduct of the program and will have to closely co-ordinate with officer specifically detailed for the purpose.
9. Materials for the purpose of exchange in education and research, publication, academic information and knowledge system may be docketed.
10. Necessary budget allocation may be made for each specific program and activity that is implemented under the terms of MoU.