

## Employee Details for ID Card (Bio metric Punching System)

Employee Code :  
(to be filled by office)

Name :

Designation :

Address Line- 1 :

Address Line- 2 :

Address Line- 3 :

Address Line- 4 :

City :

Place :

Pin :

Phone :

Mobile :

Emergency Contact No. :

Date of Birth (dd/mm/yyyy) :

Blood Group :

PAN No. :

Driving License/Aadhaar Card No. :

Category :  
(Permanent/Daily wage/Contract/  
Guest/FIP/Visiting Professor)

Date of Joining (dd/mm/yyyy) :

Date of Retirement (dd/mm/yyyy) :

Office :

Section :

Signature (Place on center of the table above)